

Internal Quality Assurance Cell – Faculty of Science

Requirement of Plagiarism Report for the Evaluation of Honours Degree Research Project

Preamble: One of the goals of teaching and learning process of the Faculty of Science is to promote Academic Integrity and Prevention of Plagiarism. In this regard, the Internal Quality Assurance Cell (IQAC) of the Faculty of Science endeavors to create awareness among the students regarding any kind of academic misconduct which primarily includes plagiarism. The IQAC recommends a system for the detection of and prevention from plagiarism.

Procedure to get plagiarism report:

- (i) To impart knowledge on plagiarism to students, the IQAC will conduct awareness programmes with the support of the University Library to the final year honours degree students at the beginning of the first semester for encouraging and ensuring the students to submit plagiarism free documents during the final submission in the form of research project reports.
- (ii) It is mandatory requirement to submit research project report that should be duly checked through a plagiarism tool approved by the university.
- (iii) Research Project should includes; Cover page, Abstract, Introduction, Methodology, Results and Discussion as a single file for generating Plagiarism Report. Plagiarism check shall exclude (filtering options) the following: (i) All quoted work with the necessary permission/attribution, (ii) References/ Bibliography (iii) tables of content, (iv) preface, (v) acknowledgments, (vi) generic terms, (vii) standard symbols and (viii) equations.
- (iv) Students will be asked to submit soft copy of their research project report to the Librarian along with dully completed form as specified in Annexure I to get a report. Once the plagiarism report is created the page showing the total “% similarity rate” of the report and the date of the report is printed. This page is signed by the student and the person in-charge of this process at the library. A copy of the signed first page of the plagiarism report should be submitted along with the project report for evaluation.

Recommendation of the Board of the Faculty of Science is sought to set the upper limit of the similarity rate is 20 % by adopting the above procedure.

Annexure I

Request for Plagiarism Verification Report for Research Project Reports

Applying First Time Second Time

Date:

Subject: Request for Plagiarism Check Report of Research Project Report

The Librarian

University of Jaffna

Sir/Madam

I am submitting herewith a softcopy of my student Research Project Report. You are kindly requested to check plagiarism and issue me a report to that effect.

Name of the Student:.....

Department:.....

Index Number:..... **Registration Number:**.....

Title of the Project Report:

I declare that I am aware of the anti-plagiarism policy of the University of Jaffna and further declare that the soft copy being submitted for plagiarism check is the same as a print copy of the Project report.

Signature of the Student:.....

Recommendation

Supervisor:.....

Head of the Department:.....