

MINUTES OF THE 5TH MEETING OF INTERNAL QUALITY ASSURANCE
CELL (PROGRAMME REVIEW) - FACULTY OF SCIENCE

Date: 24.05.2019

Time: 10.30 am

Venue: Board Room, Office of the Dean

Present:

Prof. J. P. Jeyadevan (Dean, Science)

Dr. T. Manoranjan, Coordinator, IQAC

Dr. K. Gajapathy

Dr. K. Thabotharan

Dr. K. Velauthamurthy

Dr. (Ms) S. Yohi

Main Discussions and Decisions

1. Categorizing Degrees

For the purpose of SER writing, offering Degrees were categorized as follows:

- i. Bachelor's Degree (Three years)
- ii. Bachelor's Honours Degree (four years)
- iii. Bachelor of science Honours in Applied science

It has to be placed to forthcoming Faculty Board.

2. SWOT Analysis

Workshop has to be done on the above matter.

Target group are staff and students.

3. Documentation

Materials, such as Establishment Code, Act, Examination manual and the documents relevant to the faculty have to be kept at the office of the Dean.

Further, letter will be sent to Administrative Heads to inform regarding our faculty programme review in order to collect the documents in the relevant departments.

4. Coding

Coding will be finalized and it will be informed to the next IQAC meeting.

5. Information

Information regarding the Faculty and Departments have to be documented and shared Google word Document.


6. Budget

It has decided to prepare budget only for the Programme Review purpose.

7. By - laws

IQAC By - laws has to be placed to Faculty Board.

Meeting was adjourned at 11.40 am.


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