

MINUTES OF THE 6TH MEETING OF INTERNAL QUALITY ASSURANCE
CELL (PROGRAMME REVIEW) - FACULTY OF SCIENCE

Date: 13.12.2019

Time: 11.00 am

Venue: Board Room, Office of the Dean

Present:

Prof. J. P. Jeyadevan (Dean, Science)

Dr. T. Manoranjan, Coordinator, IQAC

Mr. S. Arthyan

Dr. K. Gajapathy

Dr. R. Prasanthan

Dr. A. Ramanan

Dr. (Ms). A. Sivaruban

Dr. K. Thabotharan

Dr. (Ms) S. Yohi

Main Discussions and Decisions

1. Workshop with SER writing Team

On 26th November, 2019 workshop held at Colombo with the SER writing team.

There, it was informed that an amount will be fixed per cluster basis.

In Faculty level, Degree programme could be categorized in two (02)

1. Special Degree

2. General Degree

However, in our faculty it has been decided to do three programmes;

i. Bachelor's Degree (Three years)

ii. Bachelor's Honours Degree (four years)

iii. Direct Intake

2. Faculty visit

It was informed that the members will visit to faculty on 17th December, 2019.

3. Evidence Collection

20th December, 2019 was decided as the deadline for evidence collection.


4. SWOT Analysis SER writing workshop

Faculty Internal Quality Assurance Cell has to conduct workshops to staff before writing SER.

5. Website updating

Dean, Faculty of Science has requested the members to update the Department website.

Meeting was adjourned at 12.15 pm.


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