

MINUTES OF THE 8TH MEETING OF INTERNAL QUALITY ASSURANCE CELL

(First meeting of the reconstituted committee)

FACULTY OF SCIENCE

Date: 10.11.2020

Time: 9.00 am

Venue: Board Room, Office of the Dean

Present:

Prof.P. Ravirajan
Prof.(Mrs.).Meena Senthilnathanan
Prof. S. N.Surendran
Prof. R. Kapilan
Dr.P.Iyngaran
Mr. S. Suthakar
Dr.S. Arivalzahan
Prof (Mrs)S. Kuganathan
Dr. T. Pathmathas
Prof. K.Velauthamurthy
Mr. N.Varathan
Dr. M. Thanihaichelvan
Mrs. S. Rajashanthan
Dr. K. Gajapathy

Main Discussions and Decisions


The IQAC of the Faculty of Science (IQAC-FoSc) was newly constituted as per the new guidelines. The first meeting of the IQAC -FoSc was held on 10/11/2020 under the chairmanship of Prof. P. Ravirajan (Dean/Science). The Chairman briefed the committee on the new composition and outline the tasks of the committee.

The Directress of the University Quality Assurance Unit Prof Meena Senthilnathan attended the meeting and outline the tasks of the IQACs. It was recommended to have a fixed agenda in the Faculty Board Meeting. Further the committee decided to work on the followings:

1. Update the Faculty and /or Departments web sites. Mr. S. Suthakar and Dr. K. Gajapathy were requested to oversee this activity.
2. Developing a policy on disability at the Faculty or University Level. The IQAC/FoSc will work with CQA-UoJ.

3. Compiling the research output of the academic staff. The Chairman/Faculty Research Committee shall be responsible to work on this task.
4. Sending the script for the video clip of the faculty to the Head/Media Studies through CQA.
5. Establishing Faculty Research - Repository in liaison with the Library - Mr.S.Ketheeswaran / Dr.Kalpana and Dr.Gajapathy.
6. Conducting training workshop on using the 'TURNITIN plagiarism detection tool' software - Mr.S.Ketheeswaran/Dr.Kalpana.
7. Conducting a workshop on Identifying legitimate publishers.

Meeting was adjourned at 10.00 am.


Assistant Registrar
Faculty of Science

Assistant Registrar
Faculty of Science
University of Jaffna
Jaffna, Sri Lanka.